



OUR LADY IMMACULATE

CATHOLIC ACADEMIES TRUST

Volunteer Application Form

Thank you very much for your interest in volunteering at St Joseph's and St Gregory's Catholic Primary School.

All the information you provide on this form is confidential and will not be passed on to a third party. The schools complies fully with current data protection and freedom of information legislation.

Title		Forename (s)	
Surname			
Address			
Postcode			
Telephone			
Email			
Emergency contact (name, relationship to you and their contact number)			
Please select which method(s) you would prefer us to contact you on about your volunteer application	Telephone <input type="checkbox"/> Email <input type="checkbox"/> Letter <input type="checkbox"/>		

Please tell us why you would like to volunteer at our school (you can tick more than one box):

I am interested in working with children		I'm interested in meeting new people	
To make myself more employable		Sharing my skills and experience with others	
Give something back to my community		I want to develop new skills	
To keep myself busy		Something enjoyable to do with my time	
I was asked by a friend		I want to make a difference	
I am studying a course (please state what and where) and need some volunteering hours		Other (please state)	

Please tell us a little more about you and what skills and qualities you feel make you suitable to volunteer within our school:

Your availability to volunteer:

Which days/times are you available? (Please tick all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

We ask that all people who volunteer with us commit to at least one term of volunteering, and come into school at least once a week.

Volunteering status:

The right to volunteer in the UK can be dependent on your citizenship and UK immigration status, so please make sure that you are allowed to volunteer. If you have a visa, please check you volunteer status.

Are you legally entitled to stay in the UK? Yes/No

You will have to complete a DBS application prior to starting your volunteering with us. You will need to provide the school with the following documents for this to be processed:

- Proof of address via a utility bill/council tax statement
- Proof of National Insurance number
- Driving Licence
- Passport

References:

Please provide us with the details of two people whom we may contact as references, to comment on your suitability for volunteering. These can be friends or colleagues but not family members, they must have known you for at least 6 months.

	Referee 1	Referee 2
Name		
Email		
Telephone		
What is your relationship to this person?		

Declaration:

I declare that the information given in this application is a true and complete statement. I understand that any offer of appointment and subsequent volunteering is subject to satisfactory references and Disclosure and Barring Service at the appropriate level.

I understand that the school will pay for the DBS check. However also understand that if I do not volunteer for a minimum of once a week, for one term, then the sum of £15 may be payable to the school to cover the cost of the DBS check fee.

Signature:**Date:**